



Cassia County Board of Commissioners REGULAR MEETING MINUTES

Monday, September 12, 2022

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

- 1) 9:02 AM Call to order
- 2) Pledge of Allegiance and prayer
- 3) 9:03 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Kerry McMurray - Assistant to Board (Not voting), Cally Velasquez - Deputy Clerk (Not voting).

- 4) 9:03 AM Calendar, meetings, committee reports, and correspondence were reviewed.
 - a) 9/12/2022 - Idaho Association of Cities with Seth Grigg meeting at the Mini-Cassia Chamber of Commerce at 3:00 PM - Beck
 - b) 9/12/2022 - Murtaugh Highway District meeting - Beck
 - c) 9/13/2022 - Fair Board meeting at 7:00 PM - Beck
 - d) 9/15/2022 - South Central Community Action Partnership meeting - Kunau
 - e) 9/15/2022 - Domestic Well Workshop in Boise - Searle
- 5) 9:42 AM Approve payables for 9/12/2022

9:43 AM **Motion and Action:** Approve payables as presented on 9/12/2022, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

- 6) 9:45 AM Approve minutes from 8/29, 9/1, and 9/8

9:45 AM **Motion and Action:** Approve minutes from 8/29/2022 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

9:46 AM **Motion and Action:** Approve minutes from 9/1/2022 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member
Motion passed unanimously.

CASSIA COUNTY COMMISSION
REGULAR SESSION
Monday, September 12, 2022

Instrument # 2022004285
BURLEY, CASSIA, IDAHO
9-26-2022 10:30:40 AM No. of Pages: 9
Recorded for : CASSIA COUNTY COMMISSIONERS
JOSEPH LARSEN Fee: 0.00 **EV**
Ex-Officio Recorder Deputy
Index to: COMMISSIONERS MINUTES

9:46 AM **Motion and Action:** Approve minutes from 9/8/2022 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

7) 9:54 AM Approval of Clerk's Office recommendations regarding junior college Certificates of Residency

9:54 AM **Motion and Action:** Approve Clerk's Office recommendations to approve 25 junior college Certificates of Residency as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.
Motion passed unanimously.

8) 11:21 AM Personnel Matters - Change of Status Requests

- a) Public Defender - Cindy Campbell - Attorney - voluntary resignation
- b) Public Defender - Lucille Valdez - Legal Secretary - voluntary resignation
- c) Public Defender - Marilyn Paul - Deputy Public Defender - new hire

12:17 PM **Motion and Action:** Approve Change of Status Requests as presented **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.
Motion passed unanimously.

9) 9:10 AM Executive Sessions

- a) 9:10 AM Executive Session

9:10 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

9:28 AM Upon exit of Executive Session, the board took the matter under advisement.

- b) 10:25 AM Executive Session

10:26 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (c) to deliberate acquisition of an interest in real property, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

10:40 AM Upon exit of Executive Session, the board took the matter under advisement.

CASSIA COUNTY COMMISSION
REGULAR SESSION
Monday, September 12, 2022

c) 11:24 AM Executive Session

11:25 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau – Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

12:17 PM Upon exit of Executive Session, the board took the matter under advisement.

d) 1:26 PM Executive Session

1:26 PM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (a) to consider personnel evaluation in hiring, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

2:40 PM Upon exit of Executive Session, the board took the matter under advisement

10) 10:12 AM Sign Duplicate Title Applications for two county vehicles - Velasquez

10:14 AM **Motion and Action:** Approve signing two applications for duplicate titles on county owned vehicles, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

11) 10:15 AM Approve distribution of funds for EMS units and transfer of 911 funds to IT for partial wages of employee

10:18 AM **Motion and Action:** Approve distribution of \$1,333.33 to each of the five local Quick Response Units (Albion, Declo, City of Rocks, Oakley and West Cassia) and the Malta Ambulance from the EMS budget, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

10:19 AM **Motion and Action:** Approve distribution of \$1,333.33 to each of the five local Quick Response Units (Albion, Declo, City of Rocks, Oakley and West Cassia) and the Malta Ambulance from the Ambulance Budget, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

10:20 AM **Motion and Action:** Approve Distribution of \$25,000 from Administrative Expenses in the 911 budget to be paid to the current expense fund to offset payroll expenses of an IT Tech position, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

12) 10:22 AM Review and approve 2022 Dollar Certification of Budget Request

10:24 AM **Motion and Action:** Approve signing the 2022 Dollar Certification of Budget Request for the L-2 submission to the State, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

13) 12:18 PM Recess for lunch

12:18 PM **Motion and Action:** Recess for lunch, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

1:23 PM Reconvene from lunch.

SCHEDULED ACTION AGENDA ITEMS

14) 9:28 AM Intermountain Cassia Regional Hospital update - Administrator Mike Blauer

- a) Mr. Blauer came to introduce himself to the Board as the new administrator for Cassia Regional Hospital. He has been back in the area for about six weeks.
- b) With past experience of being over ambulance services in his career, Mr. Blauer was pleased with the caliber of ambulance services in our area.
- c) One of his personal interests was to learn what this particular hospital system means to our community and how he can best apply appropriate measures to serve and improve in the community.
- d) Mr. Blauer invited the Board to attend an open house being organized for welcoming Classic Air to the hospital on September 22, 2022 at 3:00 PM.
- e) A new OB/GYN was hired as the hospital delivers an average of 500 babies every year. They also added a new podiatrist and a pediatric nurse practitioner with many years of experience to the team at the hospital.

15) 9:38 AM Consider request to update MOU with Cassia Regional Hospital - Kevin Forbush

- a) Mr. Forbush did not appear to discuss this matter.
- b) MOU has been referred to legal for review and will be tabled until further notice.

16) 9:47 AM Mini-Cassia Veteran's Advisory Board periodic update - Charles Driscoll

- a) Mr. Driscoll reported that in his five years in the position, he has focused on suicide prevention of our veterans. He holds presentations all month long each September.

**CASSIA COUNTY COMMISSION
REGULAR SESSION
Monday, September 12, 2022**

- b) The Department of Defense reports an average of 22 suicides of veterans per day. Since 2010, that number has reached 65,000 deaths, which exceeds the total number of combat deaths of American soldiers in the Vietnam, Iraq and Afghanistan wars combined.
 - c) He invited the Board to attend a luncheon planned for Wednesday, September 21, 2022, at noon, at his office in Rupert, in support of the veterans in our area. This is in an effort to open the dialog with veterans who are struggling and to offer support. Members of Congressional staff will also be there.
- 17) 9:55 AM Oak Valley Dairy periodic update as per 63-602NN – Pete Jones
- a) Mr. Jones reported that they were within days of hitting operational acceptance on all facets of the project, meaning they are near completion.
 - b) He also briefly explained how the gas processing facility cleans the gases that are created as a byproduct of operating a dairy. He explained how the plant cleans the gases and returns them as usable natural gas for heating homes and a condensed form of sulfur that returns to the ground. This is used in conjunction with and in place of chemical fertilizers.
 - c) On an unrelated matter, he informed the Board that if his company moves ahead with a cheese processing plant, they will not pursue a property tax exemption for it. The Board expressed some concern if the company chooses to go the urban renewal route because the county, the highway district and the fire district will lose out on receiving those property taxes for upwards of at least 20 years and will only receive 80% of the revenue after the urban renewal project closes.
- 18) 1:24 PM Request for Funding from Mini-Cassia Commerce Authority
- 1:25 PM **Motion and Action:** Approve the funding request from the Mini-Cassia Commerce Authority in the amount of \$500.00 per month for a total of \$6,000.00 for FY2023, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.
- 19) 10:24 AM Museum Building progress report and billing reconciliation
- a) Mr. Hutchison was unable to attend.
 - b) Matter has been tabled until next week.
- 20) 10:40 AM Discuss Widow's Benefit Applications for McKnight, Baker and Saxton - Bedke
- 10:53 AM **Motion and Action:** Approve expenditure of \$750.00 from the Widow's Benefit fund for Lisa McKnight on parcel no. RPOK00216200ID property taxes as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member
Motion passed unanimously.
- 11:01 AM **Motion and Action:** Approve expenditure of \$1,000 from the Widow's Benefit Fund for Janette Baker on parcel no. RP11S22E288876 property taxes as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member
Motion passed unanimously.

11:10 AM **Motion and Action:** Approve expenditure of \$1,250.00 from the Widow's Benefit Fund for Lois Saxton on parcel no. RP10S23E267150 property taxes as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member

Motion passed unanimously.

21) 11:13 AM Discuss law enforcement contract with City of Burley - Sheriff Warrell

a) Sheriff Warrell discussed that there were few changes for fiscal year 2023.

b) The amount of the contract is \$2,022,136.

11:17 AM **Motion and Action:** Approve contract with City of Burley in the amount of \$2, 022,136.00 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

22) 2:41 PM Adjourn

2:41 PM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Leonard M. Beck - Chair.

Motion passed.

APPROVED:

A handwritten signature in cursive script, reading "Leonard M. Beck", written over a horizontal line.

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

A handwritten signature in cursive script, reading "Cally Velasquez", written over a horizontal line.

Cally Velasquez

Cassia County Commissioner Meeting

Attendance Log

Date: 9/12/2022

NAME (Please Print)	TOWN	REPRESENTING
1. J. Thompson		CCSO
2. Stephanie Curtis		Cassia Regional Hospital
3. Mike Blawie		Cassia Regional Hospital
4. Mark Adams	Burley	Assessor's office
5. Pete Jones	Burley	Oak Valley Ag
6. Andrew Spake	Vern	Self Interest
7. Sheri Bedke	Burley	Treasurer
8. Sharene Ahlin		Auditor's Office
9. George Warrell	Oakley	Sheriff
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SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS

94% OF FISCAL YEAR ELAPSED

* UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .

Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	4,665,959.00	3,794,334.85	73,715.01	871,624.15	19%
0002 ROAD & BRIDGE	517,335.00	430,318.71	3,295.23	87,016.29	17%
0006 DISTRICT COURT	346,110.00	268,239.77	3,349.13	77,870.23	22%
0008 JUSTICE FUND	10,869,854.00	9,806,959.41	174,029.83	1,062,894.59	10%
0012 M-C MISDEMEANOR PROBATION	1,043,310.00	870,253.95	21,253.05	173,056.05	17%
0013 911 COMMUNICATIONS	906,000.00	145,007.95	9,039.69	760,992.05	84%
0015 CONSOLIDATED ELECTIONS	136,156.00	62,875.80	178.41	73,280.20	54%
0016 SOCIAL SERVICES-ASSISTANCE	1,064,150.00	391,365.68	4,307.50	672,784.32	63%
0018 CASSIA COUNTY FAIR	244,350.00	213,935.13	1,077.00	30,414.87	12%
0020 REVALUATION	350,335.00	299,945.72	5,230.34	50,389.28	14%
0025 WATERWAYS	50,000.00	26,866.88	335.94	23,133.12	46%
0027 NOXIOUS WEED & PEST	434,095.00	341,000.54	10,426.49	93,094.46	21%
0028 SNOWMOBILE	86,025.00	29,175.49	22.75	56,849.51	66%
0029 PHYSICAL FACILITIES	241,000.00	612,239.76	16,390.00	-371,239.76	-154% *
0048 EMPLOYEE BENEFITS FUND	2,857,935.00	2,981,887.00	84,851.08	-123,952.00	-4% *
0053 NARCOTICS SEIZED ASSETS FUND	40,000.00	57,718.06	350.00	-17,718.06	-44% *
Total Amount Paid			407,851.45		

STATE OF IDAHO
CASSIA COUNTY


WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT
WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE
TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS
AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF

9-12-2022


COMMISSIONER


COMMISSIONER


COMMISSIONER

* WARNING: This fund is over budget